

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: Cletus J. Hansen (608-266-5439)

Tuesday, July 17, 2001

9:00 A.M.

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

FUNERAL DIRECTORS EXAMINING BOARD MEETING

Room 180, 1400 East Washington Avenue, Madison, WI

Contact: Cletus J. Hansen (608-266-5439)

Tuesday, July 17, 2001

9:30 A.M.

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (5/8/01)
4. Administrative Report
 - a. Cletus J. Hansen, Bureau Director
 - i. Board Roster
 - ii. Meeting Dates
 - iii. Expense Reimbursement Changes
 - iv. To-Do List
 - v. Per Diem Report on Official Attendance at Meetings of National Organizations
 - vi. Monthly Press Releases
 - vii. To-Pass Folder
5. Legislative Update
 - a. Regulation of Crematories
 - b. Biennial Budget Bill
 - c. Correspondence re: SB 51, SB 171 and SB 376
6. Administrative Rules
 - a. Hearing at 10:30 a.m. on Proposed Draft of Rules re: Education, Apprentices and Examinations
7. Examination Issues
 - a. National Board Exam
8. Board Member Activity
 - a. Board Motion re: Appointment of Rick Unbehaun as Monitoring Liaison
 - b. Others
9. Appointment of Committee to Review Statutes and Rules
10. Model Preamble Guidelines, National Funeral Directors Association
11. Miscellaneous Correspondence/Information
 - a. Letter from the Fortis Family re: 30 Advance Notice for Agents Courses
 - b. Department of Justice Letter to City of Milwaukee re: Evergreen Cemetery
 - c. Question: May Apprentices Conduct Removals
 - d. Letter to Phil Holly re: Length of Apprenticeship
12. New Business
13. Public Comments
14. Presentation of Proposed Stipulation By Prosecutor
 - a. Daniel T. Pannell (Eau Claire WI)
 - b. Any That May Be Submitted After Printing of Agenda
15. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

- a. Monitoring Report
 - i. Jeffrey D. Ward d/b/a Bruni Nygaard-Ward Funeral Home (Edgerton WI)
 - b. Case Closings, If Any
 - c. Apprentice Applications and Extension Requests, If Any
 - d. Pending Applications, If Any
 - i. Bruce Kalm (Ironwood MI)
 - e. Deliberation on Proposed Disciplinary Actions, Administrative Warnings or Stipulations
 - 1) Alan Jensen, Jensen-Jinsky Funeral Home (Plover WI)& Peter N. Van Wagenen (Stevens Point WI)
 - 2) Others Submitted After Publishing the Agenda
 - f. Legal Actions Involving the Loewen Group
- 16. RECONVENE TO OPEN SESSION
 - 17. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
 - 18. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.